

REQUEST FOR DISPATCH OF AN APPRENTICE

Do not send this form to DAS

You may use this form to request dispatch of an apprentice from the Apprenticeship Committee in the craft or trade in the area of the public work. Go to: <http://www.dir.ca.gov/DAS/PublicWorksForms.htm> for information about programs in your area and trade. You may also consult your local Division of Apprenticeship Standards (DAS) office whose telephone number may be found in your local directory under California, State of, Industrial Relations, Division of Apprenticeship Standards.

Date: _____

To Applicable Apprenticeship Committee _____

Address: _____

Telephone: _____ Fax: _____

Contractor Requesting Dispatch: _____

Address: _____

Telephone: _____ Fax: _____ Email: _____

Person making request: _____

Number of Apprentice(s) Needed _____ Craft or Trade _____

Date Apprentice(s) to Report: _____ (72 hours notice required)

Name of Person to Report to: _____

Time to Report: _____

Name and address of Project: _____

Address to Report to
if different from above: _____

You may use this form, or make a verbal or written request, to ask for the dispatch of an apprentice. Please take note of California Code of Regulations, *Title 8, § 230.1 (a)* which says in part: *if in response to a written request an Apprenticeship Committee does not dispatch any apprentice to a contractor who has agreed to employ and train apprentices in accordance with either the Apprenticeship Committee's Standards or these regulations within 72 hours of such request (excluding Saturdays, Sundays and holidays) the contractor shall not be considered in violation of this section as a result of failure to employ apprentices ...*

DAS-142 FORM

(Title 8, California Code of Regulations, Section 230)

EMPLOY REGISTERED APPRENTICES on the Public Works project in a ratio of no less than one (1) hour of apprentice work for every five (5) hours performed by a journeyman.

ALL CONTRACTORS MUST REQUEST DISPATCH of required apprentices from an Apprenticeship Program **(for each apprenticeable craft or trade)** by giving the Apprenticeship Program actual notice of at least 48 hours (excluding Saturdays, Sundays and holidays) before the date on which apprentices are required. Contractors who are not already participating in an approved program and who did not receive sufficient number of apprentices from their initial request, must request dispatch of apprentices from at least one other Apprenticeship Committee, if more than one exists in the area of the public works project.

DOCUMENTATION OF REQUEST FOR DISPATCH

Before the end of the project, you will be required to provide documentation showing compliance of request of dispatch. If your payroll records indicate that you have employed the sufficient number of apprentices during the life of the project, you do not need to provide this documentation.

However, if no apprentices or an insufficient number of apprentices are employed, you will be asked to provide this documentation. (Documentation may be obtained from the apprenticeship committee that you request dispatch from). At such point in time that you receive this documentation, please forward a copy to us. Keep accurate records of any phone, fax or e-mail communications relevant to your request for dispatch.

UTILIZING THE DAS Form 142:

You may use the DAS Form 142 to request dispatch of an apprentice from the Apprenticeship Committee in the craft or trade in the area of the public work. **Go to: <http://www.dir.ca.gov/das/PublicWorksForms.htm>** for information about programs in your area and trade. You may also consult your local Division of Apprenticeship Standards (DAS) office whose telephone number may be found in your local directory under California, State of, Industrial Relations, Division of Apprenticeship Standards.

- (1) Locate an applicable Apprenticeship Committee from the information above
- (2) Enter the Committee's name and contact information
- (3) Enter your Company name and contact information
- (4) Enter the information regarding the apprentices (number needed, craft/trade, dates to report)
- (5) Include who the apprentice should report to, where and what time

You may use the DAS Form 142, or make a verbal or written request, to ask for the dispatch of an apprentice. Please take note of California Code of Regulations, *Title 8, § 230.1 (a)* which says in part: *if in response to a written request an Apprenticeship Committee does not dispatch any apprentice to a contractor who has agreed to employ and train apprentices in accordance with either the Apprenticeship Committee's Standards or these regulations within 72 hours of such request (excluding Saturdays, Sundays and holidays) the contractor shall not be considered in violation of this section as a result of failure to employ apprentices ...*

REQUEST FOR DISPATCH OF AN APPRENTICE

Do not send this form to DAS

You may use this form to request dispatch of an apprentice from the Apprenticeship Committee in the craft or trade in the area of the public work. **Go to:** <http://www.dir.ca.gov/das/PublicWorksForms.htm> for information about programs in your area and trade. You may also consult your local Division of Apprenticeship Standards (DAS) office whose telephone number may be found in your local directory under California, State of, Industrial Relations, Division of Apprenticeship Standards.

Date: 00/00/0000

To Applicable Apprenticeship Committee: ABC APPRENTICES

Address: 123 HELPING HAND AVE., NOWHERE, CA 99999

Telephone: 555-444-3333

Fax: 444-333-2222

Contractor Requesting Dispatch: ATLAS CONSTRUCTION COMPANY

Address: 12345 MAIN STREET, ANYWHERE, CA 99999

Telephone: 555-555-5555

Fax: 555-555-0000

Person making request: JOHN ATLAS

Number of Apprentice(s) Needed: 2 Craft or Trade: RECOGNIZED BY DIR

Date Apprentice(s) to Report: 00/00/0000 (48 hours notice required)

Name of Person to Report to: JOHN ATLAS

Address to Report to: 12345 MAIN STREET, ANYWHERE, 99999

Time to Report: ON TIME

You may use this form, or make a verbal or written request, to ask for the dispatch of an apprentice. Please take note of California Code of Regulations, *Title 8, § 230.1 (a)* which says in part: *if in response to a written request an Apprenticeship Committee does not dispatch any apprentice to a contractor who has agreed to employ and train apprentices in accordance with either the Apprenticeship Committee's Standards or these regulations within 72 hours of such request (excluding Saturdays, Sundays and holidays) the contractor shall not be considered in violation of this section as a result of failure to employ apprentices ...*